

Academic Renewal Petition

Long Beach City College

Academic Renewal is the process to disregard a portion of a student's previously recorded academic work when such performance does not reflect current demonstrated ability. A student who wishes to disregard prior academic work must petition the Dean of Admissions and Records in writing and meet the following conditions:

- 1) Student must have completed 24 units of work at Long Beach City College after the term being requested to be disregarded.
- 2) Student must have cumulative GPA of 2.0 after the term being requested to be disregarded.
- 3) At least one (1) calendar year must have elapsed from the time grades requested to be disregarded were earned.
- 4) Work to be disregard shall be on a semester (or term) basis with all graded work for the designated semester.
- 5) Only a maximum of two semesters (or terms) may be disregarded.
- 6) All course work disregarded shall remain on the official record.

(Please refer to Long Beach City College catalog for full description of Academic Renewal)

Name: _____ Student I.D. Number: _____

Address: _____

Telephone Number: _____ E-Mail Address: _____

Academic Renewal Term(s) _____

Reason for Applying for Academic Renewal: _____

Student Signature: _____ Date: _____

Office use only:

Date request was submitted _____ Approval/Not Approved (circle one)

Reason for decision: _____

Student will be contact as to decision of their petition.